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HEALTH AND SAFETY POLICY

1. General Statement of Policy with respect of Health and Safety

- 1.1 The health and safety at work of all employees is of prime importance to the Company and it is recognized that in order to maintain the high standards required both management and all employees must be aware of and accept their respective responsibilities.
- 1.2 The Company through the organisation arrangement details will take all reasonable practicable steps to ensure the health and safety at work of its employees and all visitors and in particular provide:-
 - 1.2.1 A safe working environment and safe systems at work.
 - 1.2.2 Safe plant and equipment.
 - 1.2.3 Adequate information, instruction, training and supervision to ensure health and safety at work.
 - 1.2.4 Effective procedures for the evacuation of the premises in the event of any emergency.

SIGNED:  DATED: 30 May, 2011.

**Production Director.
Titon Hardware Ltd**

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RESPONSIBILITY

2. Individual Health & Safety Responsibilities of Management and Others

The Board of Directors is ultimately responsible for the application of the Factories Act 1961; Office Shops and Railway Premises Act 1963; The Health and Safety at Work Act 1974 and all and any other regulations; Statutory Instruments; Bye-Laws and approved Codes of Practice etc. that may be necessary to ensure safe and healthy working conditions for their employees as far as is reasonably practical.

The Board must also ensure that high standards of performance of Health and Safety are efficiently and effectively managed.

2.1 Production Director

2.1.1 Ensures the effectiveness of the Company Health and Safety Policy through the necessary organisation and clear line of communication for each and every person to be aware not only of his/her own responsibilities, but also of the person to whom he/she should report in matters of Health and Safety.

2.1.2 Instigates a system in conjunction with the Operations Manager for prompt action to isolate unsafe plant or machinery/equipment etc. and the free access of all fire extinguishing equipment kept in designated positions and fire doors and accesses are kept free from obstruction.

2.1.3 Regularly reviews the Company arrangements and safe working procedures to ensure that all managers/supervisors and all employees are being properly informed, instructed, trained and supervised in accordance with Section 2 of the Health and Safety at Work Act 1974, fire precaution and evacuation procedures to the requirements of the Fire Precautions Act 1971 and any special provisions designated in the Company Fire Certificate or other special regulations etc.


2.2 Operations Manager

2.2.1 Ensures the effectiveness of the Company Health and Safety Policy reviews and procedures through the necessary organisation.

2.3 Safety Advisor

2.3.1 To advise the Company on legal matters, connected to and all aspects of Health and Safety:- Safe Working Systems, COSHH, Manual Handling, First Aid, Risk Assessment etc.

2.3.2 To maintain the Company Health and Safety Policy and Procedures.

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2.4 Department Manager/Supervisor

- 2.4.1 Ensures in conjunction with others, that all plant, machinery, equipment and storage of hazardous materials and protective equipment are used and maintained according to the Health and Safety Policy.

2.5 Employee

- 2.5.1 The Health and Safety at Work Act 1974 requires employees to co-operate with management to enable them to comply with any statutory requirement and not misuse or interfere with anything provided by the Company in the interest of Health and Safety.

2.6 Consultation

- 2.6.1 The Company will organise joint consultative arrangements to check the effectiveness of Health and Safety measures within the workplace.

ORGANISATION

3. The Company's Health and Safety organisation is as detailed in the Company Health and Safety Procedures Manual which is available from departmental heads.

TITON HARDWARE LIMITED (MANUFACTURING DIVISION)
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